**Evergreen Special Issue Proposal Form**

Please fill in the following information and send back to the Executive Editor (kyaw.thu.813@m.kyushu-u.ac.jp) with a carbon-copy to the Evergreen Secretariat (evergreen@ga.kyushu-u.ac.jp).

|  |
| --- |
| 1. **Introduction**: (Please provide a short description of the event such as conference for the special issue)
 |
| Enter your information here. |
| 1. **Scope:** (Please provide a short scope of the event such as conference for the special issue)
 |
| Enter your information here. |

|  |
| --- |
| 1. **Participants:** (Please provide an estimated participants of the event)
 |
| Choose an item. |
| 1. **Schedule and Location:** (Please provide dates and venue of the event)
 |
| Enter the information here. |
| 1. **List of Journals for the Special Issue:** (Please provide the arranged Journals including Evergreen)
 |
| Enter the infomation here. |
| 1. **Expected number of Manuscripts in Evergreen:** (Please provide the estimated numbers)
 |
| Choose an item. |
| 1. **Expected web publication date:** (Please provide a preferred date of announce on the event site)
 |
| 9/19/2021 |
| 1. **Expected Issue in Evergreen:** (Please provide a preferred Issue in Evergreen)
 |
| Volume: Enter the Volume number of Evergreen here.Issue: Enter the issue number of Evergreen here. |
| 1. **Managing guest editor:** (Please provide the sole correspondent with whom Evergreen communicates)
 |
| Name: Type the name here.Affiliation: Add the affiliation here.Address: Add the address here.Email: Add the email address here. |
| 1. **Selection committee:** (Please provide information of the selection committee for the special issue)
 |
| Please enter the text here. Note that the number of characters is limited. |
| 1. **Guest Editorial Team:** (Please provide information of the editorial team for the special Issue)
 |
| Please enter the information on the Guest Editorial team. Note that the number of characters is limited here. |

Important Note:

The key objectives of arranging special issues in *EVERGREEN* are (1) to promote collaboration between researchers from conferences and *EVERGREEN* (IGSES, Kyushu University), and (2) contributions to *EVERGREEN* in terms of quality papers, review service and visibility of the journal.

Proposed APC per article: Choose an item.

☐ I/We have checked the procedures of the manuscripts for the special issues in Evergreen (APPENDIX) and agree to comply with it.

|  |  |  |
| --- | --- | --- |
| Signature & Date:  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Click or tap to enter a date. |
| Name: | Enter the name of the managing guest editor |
| Affiliation: | Enter the affiliation here. |
| Address: | Enter the address here. |

# APPENDIX

# Procedures of the manuscripts for the special issues in Evergreen



Note: The special issue agreement form with the terms will be duly sent upon the successful proposal for the special issue in Evergreen.